

himalayan fair
May 18 and 19, 2019
Live Oak Park, Berkeley

Vendor Application

Business Name: _____

Contact name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Email: _____ Telephone: _____

Tell us about your business or organization:

Imports/Handicraft

Travel

Information

Handmade Arts & Crafts

Clothing

Jewelry

Non-profit Organization, Non Profit ID # _____
(If applying for non-profit discount)

Other: _____

All spaces are on grass or dirt and 10' X 10' unless otherwise noted. This event is outdoors in Live Oak Park, so come prepared for sun and possible rain and/or wind. Spaces are rented for 2 days only, single day rental not available.

Merchant 10 x 10 Space \$475.00

Non-Profit discount rate \$350.00

Full payment must be received by 15th March, 2019 to guarantee preferred space

Preferred Space(s) please tell us which space you had last year.

Specify Space no. _____

If you are a new vendor, you will be allocated the best available space.

Would you like to donate an item to our raffle? **Yes** **No**

All funds raised support the fair and its charities. If so, please drop it off at the Info booth during the Fair on Saturday morning.

Rentals

Items to rent:

Quantity

- | | |
|--|-------|
| <input type="checkbox"/> 8 foot folding table \$30.00 | _____ |
| <input type="checkbox"/> regular folding chair \$5.00 | _____ |
| <input type="checkbox"/> 8 foot Table Cloth (black or white) \$30.00 | _____ |
| <input type="checkbox"/> 10 x 10 pop-up canopy \$100.00 | _____ |

Equipment Will Call (located behind Main Stage) Will Call Only. All orders must be placed in advance.

Hours:

4pm - 6pm Friday May 17

8am - 10am Saturday May 18

8am - 10am Sunday May 19

6pm - 8pm Sunday May 19

- All rentals must be picked up and returned to the **Equipment Will Call** Area behind the Main Stage.
- Equipment must be returned in the same condition by Sunday 6:30PM.
- Equipment is to be paid for in advance.
- No additional rentals will be available on site during the event.
- Items cannot be canceled after May 1st, 2019.

Please make payments for rentals payable to: Himalayan Fair

Payment for vendor space and rental equipment can be paid with one check.

Total amount enclosed for rentals: \$ _____

Make payments to: Himalayan Fair P.O. Box 7736 Berkeley CA 94707

VENDOR CONTRACT

Exhibitor agrees to abide by all applicable laws, ordinances, and regulations pertaining to health, fire prevention, public safety, business licenses and sales tax permits.

Exhibitors must be open and staffed during all hours of the event. All exhibitors are responsible for securing their exhibit after closing at and must clear all debris by no later than 8 pm on Sunday May 19th, 2019.

The exhibitor agrees not to hold responsible Himalayan Fair or any of its members from any and all claims, causes of action suits, damages, theft, injuries, and losses to any person or goods arising out of or connected in any way with the renting of space at Himalayan Fair.

Exhibitor agrees to maintain dignity and integrity of event and will not perform any harmful acts.

As the Producer of the event we reserve the right to ask any exhibitor or its employees to leave if we felt that they are not acting in the best interest of Himalayan fair.

Exhibitors agree to permit photography and video of their booths and their work during the 2019 Himalayan Fair to be used for the purposes of promoting and advertising the event. All photography and/or video taken by the Himalayan Fair photographer remain the property of Himalayan Fair.

The producers of the event will not be liable for any refunds or any other liabilities in the case of a disruption of the event due to reasons out of our control including but not limited to weather, fire, public enemy, terrorist strikes, statutes, ordinances or any other cause.
Producer has the right to cancel the event and return all fees.

Exhibitor agrees there are to be no refunds once the reservation has been confirmed except in the event that the producer has canceled the event.

PLEASE COME PREPARED

NO RENTALS WILL BE AVAILABLE ON SITE.

OVERHEAD CANOPIES ARE HIGHLY RECOMMENDED FOR PROTECTION FROM THE SUN AND POSSIBLE RAIN.

Set up & Clean up:

Set up may begin 4:00PM on Friday May 17th each participant is responsible for setting up his or her own area and making sure it is **absolutely clean** before departure.

Exhibitors signature: _____ **Date:** _____

Please make check or money order for payment of space(s) paid to Himalayan Fair.

Spaces are limited, do not delay!

Send payments to Himalayan Fair, P.O. Box 7736 Berkeley, CC 94707.

Please email any questions to: thehimalayanfair@gmail.com

See you at the Fair!

Kunjo Tashi, Himalayan Fair Director